



SHARE's LADDER Employment and Training Program

Lifelong Advancement through Diligence, Determination and Employment Resources

(LADDER)

LADDER is a comprehensive Job Training and Placement Program that provides career coaching and financial sponsorship for training programs six (6) months or less. The Sponsorship component includes case management and financial cost of the training program. (Ex. Tuition, Books, Uniforms, if required, Physical, Shots, State Board Exam Fee.)

SPONSORED TRAINING PROGRAMS

CERTIFIED NURSING ASSISTANT The Certified Nursing Assistant is the foundation or basis of nursing care. CNA's are taught to work in long-term care and to assist in the activities of daily living. These basic care skills ensure quality of life for residents in facilities, homes, and hospitals. Drug Screen, TB Testing and an Acceptable Criminal Background Check

* 18 years of age, Able to read, write, and understand English to 8th Grade level

COMPUTER TRAINING (Ex. A+) Different requirements are needed for each specified Computer Training Course Area. Class schedules vary according to the course title. Drug Screen, Acceptable Criminal Background Check

* 18 years of age, High School Diploma or Equivalency required

FORKLIFT CERTIFICATION Earn a 3-year certification in forklift safety, preventative maintenance, and driving operation skills (both stand-up and sit-down forklift operation). Closed-toe shoes required during class.

Acceptable Criminal Background

*18 years of age and possess a valid driver's license.

MANUFACTURING Different requirements are needed for each specified Quick Job Continuing Training Course Area. Class schedules vary according to the course title. Drug Screen, Acceptable Criminal Background Check.

* 18 years of age, High School Diploma or Equivalency required

MEDICAL INTERPRETATION Must be bi-lingual and provide linguistically and culturally appropriate interpretation skills and effective translation services in a variety of settings, including the medical, behavioral health and social service fields. Drug Screen, TB Testing and an Acceptable Criminal Background Check.

*18 years of age, High School Diploma or Equivalency required

OPHTHALMIC EYE CARE ASSISTANT Ophthalmic assistants work with ophthalmologists assisting with patient care. Upon successful completion of the class and final exam, 80 hrs. of clinical experience will be spent at an affiliated ophthalmic/optometric office. HIPPA Privacy Training, OSHA Training Required and CPR Training Required. Acceptable Criminal Background

* 18 years of age, High School Diploma or Equivalency required

PATIENT CARE TECHNICIAN This program provides students with the knowledge and skills to prepare for a position as a patient care technician, which is an unlicensed, assistive person working under the direction and supervision of a registered nurse. Within the PCT program, students are prepared for success on the Certified Nursing Assistant (CNA) exam, which they are eligible to take after completing the PCT Course.

* 18 years of age, High School Diploma or Equivalency required, Acceptable Criminal Background

PHLEBOTOMY Become a vital member of the healthcare team. You will be trained to collect blood samples which enable physicians to diagnose and treat illnesses. Class lecture, lab practice and 120 clinical hours. Successful completion of this course provides eligibility for the ASCP National Certification Exam. CPR/BLS Healthcare Provider and Preclinical Orientation for Continuing Education Required

* 18 years of age, High School Diploma or Equivalency required, Acceptable Criminal Background

PROPERTY MANAGEMENT Individuals who work for property management and leasing firms that are interested in managing rental properties and are not involved with sales. Class times vary.

* 18 years of age, High School Diploma or Equivalency required, Acceptable Criminal Background

REAL ESTATE This course is designed to help the student learn the fundamental knowledge required to pass the South Carolina state real estate exam and to get started in real estate sales and/or property management.

*18 years of age, High School Diploma or Equivalency required, Acceptable Criminal Background

SLEEP TECHNICIAN Successful completion of the A-Step Introductory Course will identify the participant as a Sleep Technician trainee eligible to work in sleep labs. Prerequisite for these courses include: Approval from Program Coordinator (interview required), Prior certification in health care and minimum six months direct patient care experience, Current BLS Healthcare Provider certification, Proof of TB negative and immunizations for MMR and varicella.
*18 years of age, High School Diploma or Equivalency required, Acceptable Criminal Background

TRUCK DRIVING This ten-week program, offered at SCTAC (formerly the Donaldson Center), trains entry-level commercial truck drivers in long-haul, short-haul and local operations, basics for over-the-road travel, and the rules and regulations of the Department of Transportation.
*18 years of age, at least a 10th grade or Acceptable Criminal Background

CERTIFICATION EXAMS

(Certified Medical Assistant and Medical Billing and Coding EXAMS ONLY)

TRAINING PROVIDERS

Greenville Technical College

Ignite Healthcare

Interactive Business Training Center

Wyatt Real Estate Institute

REQUIREMENTS

Greenville County Resident

18 years of age and older

South Carolina Driver's License

Meet or Fall below income guidelines

High School Diploma required for some training programs

Acceptable Criminal Background Required (Case by Case Review)

Must Be Drug Free